

EFTPS Business Phone Worksheet

Photocopy this worksheet for future use.

Phone Number: 1-800-555-3453

EIN # _____

PIN # _____

Date of call _____ / _____ / _____

Time of call _____ : _____ a.m./p.m.

To initiate a Tax Payment Press "1", for Other Payments, Press "2"

Enter 3-to 6-digit Tax Form # _____

For Federal Tax Payment Press "1"

Enter 2-digit Tax Filing year: _____

Enter 2-digit Tax Filing month: _____

Enter the Tax Payment amount: _____

***Remember: You must enter cents even if you are paying a whole dollar amount.
Do not enter a period or decimal before cents.***

Information is repeated – To confirm information Press "1"

Social Security amount: _____

Medicare amount: _____

Federal W/H amount: _____

Your Settlement Date is: _____

Your EFT Acknowledgment Number is:

***PLEASE NOTE: Consider using the EFTPS by phone Tutorial System
(1-800-572-8683) before initiating your first live phone tax payment.***